



The Portable Appliance Testing Company

**PAT TEST UK**  
LTD

Part of Stallard Kane

# PAT Testing Preparation Checklist

Accurate PAT Testing starts with knowing what needs to be tested. This quick checklist will help you prepare, avoid missed items, and get a quote that reflects your real needs.

## Count Your Equipment Correctly

Remember: some items count as more than one test.

Equipment Type	Example	Number of Tests
Laptop + Charger	Laptop, IEC Lead, AC/DC Adaptor	3
Desktop PC	PC, Monitor & 2 IEC Leads (Keyboards very rarely powered)	4
Printer or Photocopier	Printer/Photocopier & IEC Lead	2
Kitchen	Toaster / Fridge	1
Kettle	Kettle with a separate base	2
Microwave	1 electrical test and 1 Microwave Leakage Test	2
Chargers / Power Supplies	Docks for the laptops to plug into	2



**Tip:** If it plugs into a socket, it probably needs testing.

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Contact us today to arrange your electrical or fire safety testing:  
**[info@pattestuk.com](mailto:info@pattestuk.com) | 01427 678 660 | [www.pattestuk.com](http://www.pattestuk.com)**

PAT Test UK is part of the Stallard Kane Group, who provide Electrical Compliance, Health & Safety, HR & Employment Law services, as well as a wide range of training courses across the UK.



## Check Accessibility

Before the engineer arrives:

- Make sure the equipment is plugged in and easy to access
- Move or unplug items if necessary to reach the sockets
- Let your engineer know about any restricted areas or working hours

## Prepare Your Records

Having these ready helps us work efficiently:

- Previous PAT Testing records (if available)
- List of equipment by area or department
- Any high-risk or specialist equipment detail

## On the Day

- Ensure someone is available to provide site access and guidance
- Inform staff about testing times to avoid disruption
- Keep clear pathways around work areas for safety

## After Testing

You'll receive:

- A detailed report of all tested items
- Compliance certification for your records
- Recommendations for retests or repairs (if needed)

## Why It Matters

Getting your item count right means:

- Accurate, upfront quotes
- No time overruns
- Full compliance and peace of mind

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