



The Portable Appliance Testing Company

PAT TEST UK
LTD

Part of Stallard Kane

PAT Testing Preparation Checklist

Accurate PAT Testing starts with knowing what needs to be tested. This quick checklist will help you prepare, avoid missed items, and get a quote that reflects your real needs.

Count Your Equipment Correctly

Remember: some items count as more than one test.

Equipment Type	Example	Number of Tests
Laptop + Charger	Laptop, IEC Lead, AC/DC Adaptor	3
Desktop PC	PC, Monitor & 2 IEC Leads (Keyboards very rarely powered)	4
Printer or Photocopier	Printer/Photocopier & IEC Lead	2
Kitchen	Toaster / Fridge	1
Kettle	Kettle with a separate base	2
Microwave	1 electrical test and 1 Microwave Leakage Test	2
Chargers / Power Supplies	Docks for the laptops to plug into	2



Tip: If it plugs into a socket, it probably needs testing.

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Contact us today to arrange your electrical or fire safety testing:
info@pattestuk.com | 01427 678 660 | www.pattestuk.com

PAT Test UK is part of the Stallard Kane Group, who provide Electrical Compliance, Health & Safety, HR & Employment Law services, as well as a wide range of training courses across the UK.



Check Accessibility

Before the engineer arrives:

- Make sure the equipment is plugged in and easy to access
- Move or unplug items if necessary to reach the sockets
- Let your engineer know about any restricted areas or working hours

Prepare Your Records

Having these ready helps us work efficiently:

- Previous PAT Testing records (if available)
- List of equipment by area or department
- Any high-risk or specialist equipment detail

On the Day

- Ensure someone is available to provide site access and guidance
- Inform staff about testing times to avoid disruption
- Keep clear pathways around work areas for safety

After Testing

You'll receive:

- A detailed report of all tested items
- Compliance certification for your records
- Recommendations for retests or repairs (if needed)

Why It Matters

Getting your item count right means:

- Accurate, upfront quotes
- No time overruns
- Full compliance and peace of mind

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